



OFFICE OF THE PRINCIPAL

RAMKRISHNA NAGAR COLLEGE

RAMKRISHNA NAGAR: KARIMGANJ: ASSAM:Pin: 788166

Affiliated to Assam University, Silchar

Registered under 2(f) & 12B of UGC Act.1956.

E-mail:- rknagarcollege9@gmail.c

Website:-www.rknagarcollege.org

Date:

Information under Section 4(1)b of RTI Act 2005

The Particular of the College

Sl No.	Title	Details
1	Name of the college	Ramkrishna Nagar College
2	Postal address of the college	Ramkrishna Nagar, Dist.- karimganj, Assam, 788166
3	Website	https://www.rknagarcollege.org
4	Email	rknagarcollege9@gmail.com
5	Phone Number	6901343879
6	Fax Number	03843-291241
7	Approval and affiliation	Approved by UGC, under 2(f) and 12(B) of UGC , Act,1956. Affiliated to the Assam University, Silchar
8	Principal	Dr. Surajit Chakrabarty

Statutory Declaration Under Section 4(1) (b) of the RTI Act, 2005

This is to declare that Ramkrishna Nagar College, Ramkrishna Nagar, Dist.-Karimganj, 788166, Assam complies with section 4 (1) (b) of the RTI act 2005 as issued and amended from time to time. In pursuance of provision of section 4 (1) (b) of the RTI act 2005 the college hereby makes available the information under the prescribed Manuals through its website to enable the citizens to access the information , to promote transparency and accountability. The information available in the college website would facilitate faster retrieval of information.

Information Under Section 4(1) (b) of the RTI Act 2005

1. The particular of its organizations function, and Duties:	Ramkrishna Nagar College, Ramkrishna Nagar, Karimganj was established on 12 th January 1964. Initially the college had been affiliated to Guwahati University. With the establishment of Assam University, Silchar (Central), Ramkrishna Nagar College has been affiliated to it since 1994. It is situated at Ramkrishna Nagar, P.S – R.K. Nagar Dist.- karimganj, Assam, 788166.
2. The Power and Duties of its officers and Employees:	The institution is governed by the rules and regulation of UGC and Govt. Of Assam.
3. The procedure followed in the decision-making process including channels of supervision and accountability:	The college has a Governing Body approved by the Govt. of Assam. It is the authority of decision making and the institution complies with the rules and regulation implemented by U.G.C, the affiliating university and the Govt. of Assam. The principal is the head of the institution and acts as the secretary of the Governing Body. The college has various committees and cells to maintain, perform and supervise all sorts of activities for smooth functioning of the college. The college is accountable to the Higher Authorities and stakeholders.
4. The norms set by it for the discharge of its function	The institution follows the guidelines of UGC, Govt. of Assam as well as the rules and regulation of Assam University, silchar.
5. The rules, regulation, instruction, manuals, and record held by it or under its rules, regulation, manuals for discharging its function.	<ol style="list-style-type: none">1. UGC Act 1956,2. The Assam College Employees (Provincialization) Act 2005.3. Guidelines of DHE Govt. of Assam.
6. A statement of the categories of documents that are held by it or under its control	Files on administration and academic matters, rules, procedure regarding the functioning of the institution are held by it or under its control

7. The particular of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:	The Governing Body of the college has the representation of the stakeholders, like guardians of the existing students etc. and they have a say in each discussion and policy formulation.
8. A statement of the boards, council, committees and other bodies consisting of two or more person constituted as its part or for the purpose of its advice and as to whether meeting of those boards, council, committees and other bodies are open to the public or the minutes of such meeting are accessible for public:	The minutes of the Governing Body meeting are made accessible for the public when it is called for with specific reason as per procedure.
9. Details in respect of the information available to or held by it, reduced in an electronic form:	For details in respects of information regarding. 1. Standing Instruction to student applicants Under RTI Act, 2005 2. Standing Institution to General Applicants under RTI Act, 2005.
10. The particular of facilities available to citizens for obtaining information including the working hours of a library or reading room, if maintained for public:	A request for obtaining information under the act shall be accompanied by a fee of Rs.10/- (Rupees ten) only payable by cash against a proper receipt or by demand draft or Indian Postal Order payable to "Principal Ramkrishna Nagar College" Ramkrishna Nagar Karimganj Assam. The Public Information Officer shall send the reply by post to the applicant within 30days of receipt of the application.
11. The names, designations and other particular of the public information officers (PIOs):	1. Dr. SURAJIT CHAKRABARTY PRINCIPAL, R.K.NAGAR COLLEGE cum FIRST APPELLEATE AUTHORITY MOB: 6901343879 EMAIL: rknagarcollege9@gmail.com 2. DR. DIPANKAR PAUL COORDINATOR, IQAC, R.K.NAGAR COLLEGE PUBLIC INFORMATION OFFICER

Principal
Ramkrishan Nagar College
Ramkrishna Nagar
PRINCIPAL
Ramkrishna Nagar College
Ramkrishnanagar, Karimganj
Assam

09/06/2023